



April 20, 2016

Dear Senior Student and Parents:

This letter contains important reminders about graduation requirements and information about the graduation ceremony, or commencement. Please read it carefully, follow directions, mark your calendar with the important dates, and check off each item for a smooth spring semester of your senior year of high school.

FRIDAY, MAY 6: Fill out and return the **Senior Survey** sheet to Mr. Zappala.

FRIDAY, JUNE 3: Prom: (Time/Price TBA) Queen Bee's, 3925 Ohio St, San Diego, CA 92104

Trampoline Jump: (TBA)

THURSDAY, JUNE 9: All textbooks & materials must be returned to the library on or before Thursday, June 9 (if you are still using your textbook please turn it in as soon as you are finished with text assignments). Also, attached is the **Graduation Checklist**, which needs to be completed and returned to the front office by June 9.

Please complete all the attachments that are listed in this letter on or before set deadlines.

FRIDAY, JUNE 17, 12:00 pm: Commencement practice at Creative Performing and Media Arts School, 5050 Conrad Ave, San Diego, CA 92117. Practice is **mandatory** for all seniors planning to participate in commencement. Cap and gowns will be distributed at the end of practice.

MONDAY, JUNE 20, 3:00 pm: The Big Day! Please feel free to invite family and friends to the graduation ceremony scheduled at Creative Performing and Media Arts School, 5050 Conrad Ave, San Diego, CA 92117. The ceremony will begin promptly at 3:00 pm. **Please arrive between 2:15 - 2:30pm!** We expect the ceremony to last one hour, followed by a cupcake and punch reception.

If you need copies of your **final transcripts** to be sent to your colleges (or for your own records), please give Norma addressed and stamped envelopes by **June 9th**. The office will be closed during the summer, so get your transcripts right away.

Remember to mark your calendar with the various important dates and let us know if you have questions.

Thank you,
Your Graduation Committee

Mt. Everest Academy: Senior Survey

Name: _____

Graduation Year: 2016

How many years did you attend Mt. Everest prior to graduation? _____

1. Plans for after graduation—please check and complete all that apply.

_____ Gap year = taking a year off before continuing education

_____ 4 year college/university Name & Location: _____

_____ 2 year college Name & Location: _____

_____ Tech or Vocational School Name & Location: _____

_____ Work full time at _____

_____ Military = which branch? Air Force, Army, Coast Guard, Marine, Navy

_____ Other: _____

Note: Please provide a pre-addressed and stamped envelope to mail a final, official copy of your transcript to the college of your choice.

2. Were you accepted at any colleges not listed above? Yes No

If yes, please list: _____

3. Please indicate any grants or scholarships you have received including athletic or military scholarships, Cal grants, Pell grants, etc.

Grant Name	Awarded by	Amount	For how many years?

4. What type of community service hours have you done and with what organization(s)?

5. Email Address: _____

Mt. Everest Academy: Graduation Checklist

Student Name: _____

Complete Address: _____

Phone: _____

Please get the full signature of the indicated staff member to verify that each requirement has been met. It must be completed before graduation. Turn in this completed checklist to the office by Thursday, June 9 to receive your diploma. You may also turn in self-addressed and stamped envelopes at that time for transcripts to be sent to you and your colleges.

Optional: Seniors who have earned 120+ hours of community service (signed verification by community service advisor/s required)

All Library/Textbook materials returned?

Did you know that you can look online to see what you've got checked out? Follow these steps:

- Login to library.sandi.net
- Click the plus (+) sign next to Atypical Site then click on Mt. Everest Academy
- Now you are on our homepage
- Click on LOGIN on the upper right corner and use your school username and password

A new tab will appear once you are logged in titled, "My info." Click this tab to see all the materials you have checked out.

Mrs. Sink or Ms. Wilson: _____

Final schoolwork turned in?

Supervising Teacher: _____

Computer literacy and all other graduation requirements met?

Counselor: _____